

CABINET

Deputy Leader

The Deputy Leader will have the following responsibilities over and above those of an ordinary member of Council.

Overall Role

To support the Leader and, in his or her absence, carry out his or her responsibilities.

Main Responsibilities:

- To assist the Leader in the formal processes and matters of leadership of the authority.
- To carry out the responsibilities of the Leader in his or her absence.
- As a member of the Cabinet, to participate in the decision-making process on matters within the Cabinet's remit, in accordance with Council policy.
- In the absence of a Portfolio Holder and at the request of the Leader to carry out the duties of a specific Portfolio Holder.

I confirm that I accept the responsibilities set out above in my capacity as Deputy Leader of Test Valley Borough Council.

Name

Signed

Dated